

JUNE 2010 - SALARIES

<u>DIRECTORATE</u>	<u>2010/11</u>			<u>2009/10</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/06/10</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/06/09</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>
		<u>£000</u>	<u>%</u>		<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	213	214	-0.5	207	219	-5.5
DEPUTY CHIEF EXECUTIVE	367	371	-1.1	343	364	-5.8
CORPORATE SUPPORT SERVICE DIRECTORATE	625	637	-1.9	597	617	-3.2
FINANCE & ICT DIRECTORATE *	970	996	-2.6	952	960	-0.8
HOUSING DIRECTORATE * (Less Works Unit)	1,018	1,016	0.2	911	956	-4.7
WORKS UNIT	290	345	-15.9	327	362	-9.7
ENVIRONMENT & STREET SCENE DIRECTORATE *	858	898	-4.5	901	961	-6.2
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE * (Less Building Control)	481	497	-3.2	457	478	-4.4
BUILDING CONTROL *	65	95	-31.6	66	99	-33.3
TOTAL	4,887	5,069	-3.6	4,761	5,016	-5.1

* Agency costs are included in the salaries expenditure.

The Budget Provision figures for 2010/11 include 2.35% inflation (1.50% Pay award & 0.85% Ers superannuation)

Please note a vacancy allowance has been deducted in all directorate budget provisions.

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Grants to Voluntary Groups	178	58	56	57	-2	-3.11	Grants carried forward from previous years as committed amount to £46,800, of which £41,793 is still outstanding at the end of Quarter 1. Grants approved in the first quarter amount to £56,727 of which £51,227 has been paid out.
Voluntary Sector Support	168	77	77	79	0	0.00	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October 2010
	346	135	133	136			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
Major expenditure items:							
Building Maintenance	365	91	17	29	-74	-81.32	The budget Profiling has been based on the expenditure pattern for the previous three years. Significant delays have occurred in the maintenance programme for the current year due to the heating/windows works at the Civic Offices taking priority in the first quarter. This is Capital expenditure and is reported within the Capital Monitoring Report.
	365	91	17	29			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	150	39	47	49	8	20.43	The number of applications for driver and vehicle licences remains higher than the original budget. The small decrease in comparison to the previous year is due to the slight delay in the introduction of driver knowledge tests.
Fleet Operations MOTs	292	70	75	75	5	7.14	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. The facility is now very popular and has established a firm customer base in Loughton.
Licensing & Registrations	103	13	11	11	-2	-17.51	The first quarter of 2010/11 has seen the fee income achieved remain constant with that budgeted and achieved in the previous quarter 1. This is however below the budget set.
Local Land Charges	177	53	51	44	-2	-3.77	There has been a slight improvement in the housing market which has led to an increase in land charges income. Having said that, a government direction has been issued that revoked the charge for personal searches from 17 August 2010 income loss in 2010/11 is likely to be over in the order of £30,000 as a result. There is also a possibility of having to repay fees going back to 2005. A full report is to be made to cabinet on 13 September.
	722	175	184	179			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	897	416	413	415	-3	-0.63	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road, are on target with the first quarter including income billed in advance for the for the second quarter.
Land & Property	249	61	-22	46	-83	-136.07	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2009/10 has been estimated and accounted for in that year but has yet to be received. This accounts for the negative figure appearing in quarter 1.
	1,146	477	391	461			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	877	29	28	82	-1	-4.48	The recent change in government has resulted in much uncertainty regarding the Local Development Framework and the work councils are required to undertake. This has caused significant delays in the expenditure but is reflected in the budget profile.
	877	29	28	82			
<u>Major income items</u>							
Development Control	605	132	113	159	-20	-14.94	Despite an increase in the number of planning applications received in the first quarter (5%), Development Control income is lower than the previous year as a fee of £48,000 was included in the period. Recent government legislation allowing time extensions to planning permission for a flat fee as opposed to a re-application will have an adverse impact on future income.
Building Control Fee Earning	642	173	134	137	-39	-22.39	Although significantly lower than the budgeted income, which is profiled on the average of the previous three years, Building Control fees received are comparable with the first quarter of the previous year.
	1,247	305	247	296			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	814	556	486	549	-70	-12.7	The decrease in expenditure from the previous year is due to the renegotiation of a number of maintenance contracts and the resultant delay in making payments.
Telephones	174	64	62	58	-3	3.6	
Bank & Audit Charges	227	6	-8	5	-14	0.00	
	1,215	626	540	612			
<u>Major income items:</u>							
Investment Income	897	224	160	452	-64	13.70	Investment interest has been lower than expected due to lower interest rates, and from the early return of a long term investment by the borrower. The estimated level of investment interest is unlikely to be achieved.
	897	224	160	452			

2010/11 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	10/11 Full Year Budget	First Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget	10/11 Actual	09/10 Actual	£'000	%	
	£'000	£'000	£'000				
<u>Major expenditure items:</u>							
Museum	102	22	23	27	1	5	No major variances arising.

2010/11 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

ANNEX 7

	10/11 Full Year Budget	First Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget	10/11 Actual	09/10 Actual	£'000	%	
	£'000	£'000	£'000	£'000			
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	100	25	25	23	0	0.00	Bed & Breakfast accommodation is only allocated to the homeless as a last resort and the Homelessness Prevention Team are keeping levels low. The income is where tenants are billed to recover charges that fall outside their housing benefit assessment.
<u>Major income items</u>							
Bed & Breakfast Accommodation	100	25	29	20	4	16.0	

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,377	236	118	-67	-118	-50.00	} The underspend for the refuse service is due to the contract payment for May 2010 not being submitted by the end of June.
Street Cleansing	1,373	213	103	-41	-110	-51.64	
Recycling	3,778	679	385	107	-294	-43.30	
Highways General Fund	481	13	10	14	-3	-23.08	No major variances.
Off Street Parking	562	175	138	195	-37	-21.14	} Payments to the Parking Contractor are one month in arrears.
On Street Parking	379	64	31	58	-33	-51.56	
North Weald Centre	339	47	50	57	3	6.38	Additional security of £6,000 was required due to travellers occupying the former Golf Driving Range in Merlin Way. This has been partially off set by under spends within plant & runway maintenance.
Land Drainage & Contaminated Land	238	39	-10	4	-49	-125.64	Still awaiting invoices for creditors raised in March 2010 at Bobbingworth Tip. The site works have now completed and payments are expected to be made in August.
	8,527	1,466	825	327			

2010/11 DIRECTORATE FINANCIAL MONITORING - ENVIRONMENTAL AND STREET SCENE

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	69	2	2	2	0	0.00	}
Epping Sports Centre	314	24	24	24	0	0.00	}
Waltham Abbey Swimming Pool	471	38	38	38	0	0.00	}
Ongar Sports Centre	315	24	24	24	0	0.00	}
	1,169	88	88	88			
<u>Major income items:</u>							
Refuse Collection	209	11	-5	-8	-16	-145.45	Tipping away contributions relating to the final quarter of 2009/10 are still awaited as in previous years.
Recycling	2,136	1	4	152	3	0.00	Recycling credits were received monthly in 2009/10, and have reverted to quarterly in 2010/11. The budget is profiled on the basis of receiving quarter 1 income in July.
Off Street Parking	1,088	203	206	288	3	1.48	For ease of administration pay and display income is now received on a monthly basis which has meant income for month 3 will fall into month 4. In 2009/10 income in month 3 would have contained most income for that month. On Street income is up due to increased Penalty Charge Notice income.
On Street Parking	518	119	129	114	10	8.40	
North Weald Centre	1,360	499	461	479	-38	-7.62	Hangar 5 is still vacant with possible letting from September 2010. Also, event income is slightly down.
	5,311	833	795	1,025			

	10/11 Full Year Budget £'000	First Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	742	103	75	316	-28	-27.18	The underspend relates to a number of small variances. The fall in expenditure year on year relates to insurance premiums now being paid at the end of the year.
Housing Repairs	5,788	1,447	1,068	1,250	-379	-26.19	The underspend mainly relates to the responsive repairs and void area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when responsive repairs / voids will be required.
Special Services	1,711	222	118	195	-104	-46.85	The main areas showing an underspend are: Heating and Lighting where there are likely to show a small underspend at the year end; tree felling, where expenditure is waiting to go through, and land cleansing, where the contract is 1 month behind in paying.
	8,241	1,772	1,261	1,761			
<u>Major income items:</u>							
Non-Dwelling Rents	2,606	652	658	661	6	0.92	There are no major variances arising
Gross Dwelling Rent	25,752	6,438	6,400	6,351	-38	-0.59	There was only one Council House sale in the first quarter. Voids levels are slightly higher than forecasted.
	28,358	7,090	7,058	7,012			